

## Your legacy may take the form of a:

- Monetary or cash legacy: A fixed amount of money, for example £5,000, also known as a pecuniary gift
- Residuary legacy: A percentage of the residue of your estate (the sum that is left from your estate when all debts, charges and gifts have been deducted. After making specific and monetary gifts a percentage is left to one or more individuals or charities. As it is a percentage it ensures that your loved ones are taken care of and you won't have to keep changing your Will as circumstances change. This is a particularly popular way to leave a gift to a charity.
- Specific legacy: A gift of a particular item, for example a piece of jewellery or furniture, or property.

## Wording for your Will

### Wording for a residuary gift:

I give (\_\_\_\_%) of the residue of my real and personal estate which I can dispose of by Will in any manner I think proper to Progressive Farming Trust Ltd (Registered Charity No. 281276) (trading as Organic Research Centre) of Elm Farm, Hamstead Marshall, Newbury RG20 0HR and the receipt of the Treasurer, Executive Director or the proper officer for the time being of Progressive Farming Trust Ltd shall be a complete discharge to my Executors.

### Wording for a cash or pecuniary gift:

I give the sum of \_\_\_\_\_ pounds to Progressive Farming Trust Ltd (Registered Charity No. 281276) trading as Organic Research Centre of Elm Farm, Hamstead Marshall, Newbury RG20 0HR and the receipt of the Treasurer, Executive Director or the proper officer for the time being of Progressive Farming Trust Ltd shall be a complete discharge to my Executors.

## Adding a Codicil to your Will

A codicil is a way to add a gift to the Progressive Farming Trust (ORC) Charity to your latest Will. It is a supplement to the Will that can make changes or amends and allow additions to that Will.

If you already have more than one Will make sure that this codicil refers to the latest Will – also clearly identify which codicil this will be, first, second, third etc.

Unless the change you are making is very straightforward we recommend that you consult your solicitor and consider having your Will redrafted.

### If you decide to update your will using a codicil here are a few basic rules:

1. Just like a Will, you will need two adult witnesses to you signing the codicil. They, or their spouses cannot be beneficiaries. They do not need to see the contents of the codicil, merely that you sign it in their presence
2. The witnesses need to write in their names and addresses and sign the codicil
3. Keep the completed codicil with your latest will, but not attached by pins or staples etc, in a safe place
4. Send a copy of the Will and codicil, in a sealed envelope if you prefer, to a trusted person. This could be your executor, solicitor, good friend, charity beneficiary and let them know where the original Will and codicil are stored.

# CODICIL FORM

## To add Progressive Farming Trust to your Will

Please sign this form in front of two witnesses. Your witnesses should not stand to benefit themselves or be married to anyone who stands to benefit from your Will or this Codicil and they must both sign the form when you do. Also, to be sure that it ties in properly with your Will, we would recommend that you see your solicitor. Once completed this Codicil must be kept with your Will.

### You fill in this section

I (your full name) \_\_\_\_\_

of (your full address, including postcode)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

declare this to be the (first, second or appropriate number)

\_\_\_\_\_

Codicil to the Will I made on the date (in words)

\_\_\_\_\_

1. I leave the sum of (amount in figures and words)

£ \_\_\_\_\_

Or  (please tick) all the residue of my estate or

Or  (please tick) a \_\_\_\_% share of the residue of my estate

to Progressive Farming Trust Ltd (Registered Charity No. 281276) (trading as Organic Research Centre) of Elm Farm, Hamstead Marshall, Newbury RG20 0HR for its general charitable purposes absolutely.

2. I leave the following objects or articles (describe the objects)

\_\_\_\_\_

\_\_\_\_\_ free of the expense of delivery),

to Progressive Farming Trust Ltd (Registered Charity No. 281276) (trading as Organic Research Centre) of Elm Farm, Hamstead Marshall, Newbury RG20 0HR for its general charitable purposes absolutely.

3.  (please tick) I wish that donations, in lieu of flowers at my funeral, be given to Progressive Farming Trust Ltd (Registered Charity No. 281276) (trading as Organic Research Centre) of Elm Farm, Hamstead Marshall, Newbury RG20 0HR for its general charitable purposes absolutely.

4. I confirm that that the other aspects covered in my Will and any other Codicils are correct.

Your signature \_\_\_\_\_ Date \_\_\_\_\_

**Your witnesses should fill in this section**

We confirm that this Codicil was signed by the above named in our joint presence and then by us in his/hers.

<b>WITNESS 1</b> Name: _____ Address: _____ _____ Postcode: _____ Occupation: _____ Signature:	<b>WITNESS 2</b> Name: _____ Address: _____ _____ Postcode: _____ Occupation: _____ Signature:
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